**CURRICULUM VITAE**

**PRIVATE & CONFIDENTIAL**

**PERSONAL DETAILS**

Title :

Full Names :

Known As :

Address :

Date of birth :

Nationality :

Gender :

Languages :

Availability :

Current Salary :

Salary Expectations :

Tel :

Email :

**SECONDARY EDUCATION**

|  |  |  |
| --- | --- | --- |
| **Name of Institution** | **Qualifications** | **Year Obtained** |
|  |  |  |

**TERTIARY EDUCATION**

|  |  |  |
| --- | --- | --- |
| **Name of Institution** | **Qualifications / Course** | **Year Obtained** |
|  |  |  |
|  |  |  |

**COMPUTER LITERACY**

**OTHER COURSES**

**EMPLOYMENT HISTORY**

|  |  |
| --- | --- |
| **Employer** |  |
| **Position** |  |
| **Dates of Service** |  |
| **Staff Management (If Management Role)** |  |
| **Reason for Leaving** |  |
| **Responsibilities:** | |

|  |  |
| --- | --- |
| **Employer** |  |
| **Position** |  |
| **Dates of Service** |  |
| **Staff Management (If Management Role)** |  |
| **Reason for Leaving** |  |
| **Responsibilities:** | |

|  |  |
| --- | --- |
| **Employer** |  |
| **Position** |  |
| **Dates of Service** |  |
| **Staff Management (If Management Role)** |  |
| **Reason for Leaving** |  |
| **Responsibilities:** | |

**REFERENCES**